These instructions describe how to install a Schlage large format removable core into a modified 9K BEST lever handle. Use these instructions only after completing the installation of the cylindrical chassis. For standard 9K cylindrical lock installation instructions see T56075 — Installation Instructions for 9K Cylindrical Locks.

**Note:** Schlage removable cores are not provided.

Follow these steps to install a Schlage removable core in a BEST 9K lock.

### 1 Install spacer in BEST’s Schlage adaptation lever

1. Locate the Schlage core and control key that will operate the lock to be adapted.
2. Using a flat-blade screwdriver, remove the lever by pressing on the lever keeper as shown in Figure 1. If this is a standard 9K BEST lever, put to the side or discard.

![Figure 1](image1.png)

**Figure 1** Removing the lever – BEST lever shown

3. Insert the spacer, tab first, into the sleeve as shown in Figure 2.

![Figure 2](image2.png)

**Figure 2** Inserting the spacer into the lever sleeve

### 2 Assemble core adaptation

1. Put the Schlage core to be adapted face down on a flat surface.

   **Caution:** The pinning will be lost if the core is not placed face down and kept on a flat surface.

2. Disassemble the core by unscrewing the cap from the core as shown in Figure 4. Keep the existing core and core cap.

![Figure 4](image3.png)

**Figure 4** Unscrewing the cap from the Schlage core to be adapted

### 3 Continue

4. Install the Schlage adaptation lever provided by BEST.

   **Note:** This lever was either included with a complete lock or packaged as part of an adaptation kit. See Figure 3.

![Figure 3](image4.png)

**Figure 3** BEST’s Schlage adaptation lever – front view
3 Keeping the core face down, put the provided washer on the back of the core as shown in Figure 5.

4 Keeping the core face down, put the provided throw member on the back of the core as shown in Figure 5. Put the throw member blade horizontal to the core as shown in Figure 6.

5 Keeping the core face down, screw the core cap back on as shown in Figure 5.

3 Install core in lever

1 Using the Schlage control key, insert the key into the assembled core and turn the key until the round lug – shown in Figure 5 – is flush to the core body.

2 Insert the core into the lever and remove the key.